

## CLAIM FORM INSTRUCTIONS

Your Claim must be submitted online or mailed and postmarked by:

**April 12, 2021**

*Medina, et al. v. Westdale Brentmoor, LLC, et al.*  
c/o CPT Group, Inc.  
50 Corporate Park  
Irvine, CA 92606

Website: [www.ncwdblandlordtenantclassaction.com](http://www.ncwdblandlordtenantclassaction.com)

### **Instructions for Completing the Claim Form**

You are eligible to submit a Claim Form if you are a member of the **Collection Letter Class** and want to obtain Monetary Relief – Cash benefits available to Collection Letter Class. **Eviction Fee Class Members** do NOT need to file a Claim Form to obtain Monetary Relief – Cash benefits available to Eviction Fee Class.

You are also eligible to submit this Claim Form if you are a member of either the **Collection Letter Class** or the **Eviction Fee Class** and would like to obtain **Non-Monetary Relief Benefits** in the form of a *Consent Motion to Set Aside Judgment for Possession Pursuant to Rule 60(b)(5) and Stipulation of Dismissal*.

For more information about all available benefits, including Monetary Relief – Cash benefit available automatically to Eviction Fee Class or Monetary Relief – Debt Relief benefits that do not require a filing of a Claim Form, please read the Notice available at [www.ncwdblandlordtenantclassaction.com](http://www.ncwdblandlordtenantclassaction.com) or contact the Settlement Administrator.

You are a **Collection Letter Class Member** if you are a natural person who:

- (1) At any point between February 28, 2015 and June 25, 2018, resided in any of the properties in North Carolina owned and/or managed by the Defendants, **and**
- (2) You received a Collection Letter, which is any letter sent by Defendants between February 28, 2015 and June 25, 2018 that asserts that the individual will either (a) be charged with Eviction Fees upon the filing of a summary ejection action or (b) that Eviction Fees are owed. Representative letters can be found at: [www.ncwdblandlordtenantclassaction.com](http://www.ncwdblandlordtenantclassaction.com).

If you are a **Collection Letter Class Member** and submit a valid and timely Claim Form, you will be eligible to receive \$50 for each Collection Letter sent by Defendants, with a maximum of \$150. If you make a claim for benefits, you must swear, under penalty of perjury, to receiving a Collection Letter, and state the month and year of each Collection Letter received. To qualify for the maximum award amount, you must provide specific information and dates about three Collection Letters you received.

You are an **Eviction Fee Class Member** if you are a natural person who:

- (1) At any point between February 28, 2015 and June 25, 2018, resided in any of the properties in North Carolina owned and/or managed by the Defendants, **and**
- (2) You were charged and actually paid Eviction Fees.

**Eviction Fee Class Members** do NOT need to file a Claim Form to obtain Monetary Relief – Cash benefits for Eviction Fee Class. They are automatically eligible to receive up \$485, subject to pro rata increase or reduction if under or over-subscribed.

If you are a member of the **Eviction Fee Class**, you **may** also be a member of the **Collection Letter Class** if you meet the requirements of both Classes and may claim Collection Letter benefits, as explained above. You **must** submit a Claim Form if you want to obtain Monetary Relief – Cash benefits available to Collection Letter Class in addition to Monetary Relief – Cash benefits available to Eviction Fee Class for which you are eligible automatically.

**If you submit a valid and timely Claim Form, the amount you actually receive may be significantly reduced depending on how many valid claims are ultimately submitted by other Class Members.** The available Monetary Relief—Cash will be distributed on a proportional basis once the Settlement becomes final. The exact amount of compensation will be determined after administrative expenses, service award(s), and attorneys' fees and costs are deducted.

**Collection Letter Class** and **Eviction Fee Class Members** are eligible to for Non-Monetary Relief, which is a *Consent Motion to Set Aside Judgment for Possession Pursuant to Rule 60(b)(5) and Stipulation of Dismissal*. In order to obtain the Non-Monetary Relief, Collection Letter Class and Eviction Fee Class Members must file a claim requesting such relief.

Please note that none of these benefits will be distributed or available until the Settlement is finally approved by the Court.

**Please submit only one (1) Claim Form per person.**

Your completed Claim Form must be submitted online at [www.ncwdblandlordtenantclassaction.com](http://www.ncwdblandlordtenantclassaction.com) on or before **April 12, 2021** or postmarked no later than **April 12, 2021** and mailed to:

*Medina, et al. v. Westdale Brentmoor, LLC, et al.*  
c/o CPT Group, Inc.  
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Irvine, CA 92606

**ALL CLAIMS ARE SUBJECT TO VERIFICATION.**

**PLEASE KEEP A COPY OF YOUR COMPLETED CLAIM FORM FOR YOUR RECORDS.**

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### SECTION A: NAME AND CONTACT INFORMATION

Provide your name and contact information below. It is your responsibility to notify the Settlement Administrator of any changes to your contact information after the submission of your Claim Form.

**First Name**

**Last Name**

**Street Address (Mailing Address)**

**City**

**State**

**Zip Code**

**Email Address**

**Phone Number**

### SECTION B: COLLECTION LETTER INFORMATION (applicable only for Collection Letter Class Members)

By submitting this Claim Form, I certify under penalty of perjury that I am a member of the Class and received one or more Collection Letters from the Defendants between February 28, 2015 and June 25, 2018.

- A. Please list the total number of Collection Letters received from Westdale Brentmoor, LLC d/b/a Brentmoor Apartments, Westdale Properties America I, LP a/k/a Westdale Properties America I, Ltd., and Westdale Asset Management, Limited Partnership a/k/a Westdale Asset Management, Ltd. between February 28, 2015 and June 25, 2018:

- B. Please provide the months and years when you received Collection Letters from Westdale Brentmoor, LLC d/b/a Brentmoor Apartments, Westdale Properties America I, LP a/k/a Westdale Properties America I, Ltd., and Westdale Asset Management, Limited Partnership a/k/a Westdale Asset Management, Ltd.:

### SECTION C: SETTLEMENT COMPENSATION SELECTION

If your Claim is deemed eligible for payment, select the method by which you would like to receive your settlement benefit.

**Select only one:**

Check via mail

Direct credit to my PayPal account – *Provide the email address associated with your PayPal account below.*

**Email Address for PayPal option. Please write clearly and legibly.**

### SECTION D: NON-MONETARY RELIEF SELECTION:

By selecting this option, you are choosing to obtain a *Consent Motion to Set Aside Judgment for Possession Pursuant to Rule 60(b)(5) and Stipulation of Dismissal* (“Set Aside and Dismissal”). This non-monetary relief is in addition to other benefits you have selected. All class members who choose to receive the Non-Monetary Relief will have obligation to fill out and file the Set-Aside and Dismissal.

I would like to receive the Set Aside and Dismissal.

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**SECTION E: CLASS MEMBER VERIFICATION:** (please check the box below)

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I certify under penalty of perjury pursuant to 28 U.S.C. § 1746 that the information provided in this Claim Form is true and correct to the best of my knowledge, information and belief. I understand the Settlement Administrator may contact me to request further verification of the information provided in this Claim Form.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_